

Appendix A: Explanation of Distribution of Funds to Member and Partner Libraries

The Lincoln County Library District (LCLD) was created on October 12, 1988 by the Lincoln County Commission. The order creating the District reads, "That the purpose of the district is to provide library services in accordance with ORS 357.216 through ORS 357.286" and "That the boundaries of the District shall be concurrent with the boundaries of Lincoln County, excluding therefrom the corporate limits of the cities of Newport, Lincoln City, Toledo, Depoe Bay, Yachats, and Waldport." In November of 1990 a permanent tax rate was established, and Siletz was annexed into the library district. In 1992 Waldport and Depoe Bay were annexed into the District.

Through agreements between the District and the established public libraries in Lincoln County, the LCLD ensures the provision of public library service to all residents within its boundaries. The public libraries within the District boundaries, Siletz and Waldport, are defined as "member libraries." The cities of Newport, Lincoln City and Toledo are not within the District boundaries and are considered "partner libraries"

The funding model which distributes tax revenue to District libraries provides that 70 percent of LCLD tax revenues would go to the District member libraries and partner libraries. The remaining 30 percent of revenues remain with the District, and are used for operations and administration, and services provided to member and partner libraries, including but not limited to participation in the cataloging and interlibrary loan utility, OCLC, and courier delivery service,

In the Fall of 2021, the LCLD Board of Directors conducted a review of the tax distribution process, culminating in a decision to update the distribution formula consistent with ORS 357.405, which defines "public library," and the rules for implementation found in OAR 543-010-0036. Each library's service population is now determined by population within their zip code area Lincoln County.

The formula consists of three funding components: (1) Member library incentives, (2) Site-based allocation and (3) per-capita population allocation. The population component is determined by the census zip code area numbers.

Every three (3) years, the Board of Directors will review the threshold criteria and update as needed and will review and update the formula to reflect the current population numbers.

The distribution percentages are determined through the following process:

Population for each zip code in LCLD boundaries is provided to the District by the Portland State University Population Research Center. The zip code population for each member library and partner library is as follows:

Libraries	Zip Codes Included	Zip Code Population	City Population	Service Area (zip code) Population
Members:				
Siletz	97357, 97380,	2777	1230	2777
Waldport	97324, 97390,97394, 97398	7252	2249	7252
Partners:				
Lincoln City	97364, 98367,97368,97388	16067	9686	6381
Newport	97365,97366,97376,97341, !	16762	10256	6506
Toledo	97326,97343, 97391	6543	3546	2997
		49401	26967	25913

The formula for determining the distribution to each library is below:

	Element A	Element B	Element C	Element D	FY 2022-23			
	District Ops	Member Library Local Revenue Incentive	Site Based to Service District Residents	Per Capita to serve District Residents	Total Allocation	Total Allocation Percentage	Pop.	Allocation Per Capita
Member Libraries								
Siletz*		\$ 4,000	\$ 15,000	\$ 102,856	\$ 121,856	8.1%	2,777	\$ 43.88
Waldport		\$ 20,000	\$ 15,000	\$ 268,603	\$ 303,603	20.2%	7,252	\$ 41.86
Partner Libraries								
Lincoln City			\$ 15,000	\$ 231,565	\$ 246,565	16.4%	6,252	\$ 39.44
Newport			\$ 15,000	\$ 240,972	\$ 255,972	17.0%	6,506	\$ 39.34
Toledo			\$ 15,000	\$ 111,004	\$ 126,004	8.4%	2,997	\$ 42.04
Totals					\$ 1,054,000			
District Operations	\$ 450,000				\$ 450,000	29.9%		
Total Allocation	\$ 450,000	\$ 24,000	\$ 75,000	\$ 955,000	\$ 1,504,000			

* Siletz Library run by LCLD.

For the next three years, FY 2022-23, FY 2023-24 and FY 2024-25, the new funding formula will be phased in as follows:

FUNDING DISTRIBUTION								
Future year distributions are calculated by the following formulas: 2022/2023: Projected revenues are distributed by 33.33% Alt-C calculation rates and 66.66% five year average percentage distribution rates. 2023/2024: Projected revenues are distributed by 66.66% Alt-C calculation rates and 33.33% five year average percentage distribution rates. 2024/2025: Projected revenues are distributed by 100% Alt-C calculation rates.								
	Five Year Avg Percentage	Alt-C Calculation	2022/2023 Dollars	2022/2023 Percentages	2023/2024 Dollars	2023/2024 Percentages	2024/2025 Dollars	2024/2025 Percentages
Cities In District (Members)								
Siletz	5.27%	7.85%	\$ 94,503	6.13%	\$ 110,973	6.99%	\$ 128,346	7.85%
Walport	13.15%	20.29%	\$ 239,411	15.53%	\$ 284,371	17.91%	\$ 331,813	20.29%
Subtotal Cities	18.43%	28.14%	\$ 333,915	21.66%	\$ 395,345	24.90%	\$ 460,160	28.14%
Partners								
Lincoln City (Driftwood)	17.64%	16.42%	\$ 265,572	17.23%	\$ 267,106	16.83%	\$ 268,492	16.42%
Newport	24.67%	17.05%	\$ 341,064	22.13%	\$ 310,957	19.59%	\$ 278,736	17.05%
Toledo	4.85%	8.39%	\$ 92,976	6.03%	\$ 114,494	7.21%	\$ 137,219	8.39%
Subtotal Partners	47.16%	41.86%	\$ 699,612	45.39%	\$ 692,556	43.62%	\$ 684,447	41.86%
Subtotal District Ops	34.42%	30.00%	\$ 507,763	32.94%	\$ 499,628	31.47%	\$ 490,547	30.00%
GRAND TOTAL	100.00%	100.00%	\$ 1,541,290	100%	\$ 1,587,529	100.00%	\$ 1,635,154	100.00%