

Lincoln County Library District
District Librarian's Report
December 11, 2018

Siletz Library:

- Due to low (to no) usage of the Siletz Library on Thursday nights from 6:00 to 8:00 p.m. we are closing the library at 6:00 on all four days they are open, at least for the winter.
- I have made some changes to staffing in light of losing one of our courier drivers. Lillian will continue to work approx.. 4 hours a week on the website. Ray Blacketer has agreed to drive the courier on Monday and Tuesday which will give him an average of 8 extra hours a week. I have asked Lynne Wright to help in the LCLD office since she lives within walking distance. We have already begun to clear out the office and I will have her doing some administrative tasks as well. She will be working an additional 6 hours per week. Carol Rasmussen Schramm, the library manager, has agreed to work an additional 8 hours a week. We will use her hours to open the Siletz Library one additional afternoon a week beginning on January 8, 2019. She will have four hours of closed time to complete manager tasks and then will be open from 2:00 p.m. to 6:00 p.m. on Tuesday afternoons.

Bookkeeper/Accountant:

- Our bookkeeper and accountant have been hard at work creating an accounting system for the District and recreating the 2016-2017 and 2017-2018 accounts in preparation for the audit required by the Secretary of State's office.

Oppportunities for Board Members:

- Registration is open for the Special Districts Association of Oregon Annual Conference. It will be held in Sun River on February 8-10. I will be attending and would like at least one of the Board members to attend as well.
- January 18, 2019 is the SDAO Legislative Day in Salem, this is an opportunity to find out how special districts in Oregon may be impacted by the work of the Legislature during the 2019 Session.
- February 12, 2019 is the Oregon Library Association Legislative Day in Salem. I am planning to attend
-

Ready to Read Grant from State Library

- The Lincoln County Library District has received their annual Ready to Read Grant from the State Library of Oregon. Each city library receives a grant for their city population and we receive a grant for population outside of the cities. We use the funds, \$4,326, for Summer Reading Program performers in our partner libraries.

Holiday:

- LCLD office will be closed on Monday, December 24th/Tuesday, December 25th and Monday, December 31st/Tuesday, January 1, 2019 and we will not be running the courier those days.