Lincoln County Library District

District Librarian’s Report

March 9, 2019

**Siletz Library**:

* Carol Rasmussen Schramm and I met with the Mayor of Siletz. The discussion included future possibilities for the library and safety concerns.

**Financial:**

* Our auditor, Paul Nielsen, of Isler CPA in Eugene will be onsite with his colleagues this week working on the 2016-2017 audit. Summer Sears will also be onsite.
* We sold the 2004 Ford Van on govdeals.com, an auction site, and received $2,125 for it. I am earmarking the funds for furnishings for our new office.

**Opportunities for Board Members:**

* SDAO has scheduled a Board of Directors and Management Staff Training for August 7, 2019 at the Best Western Agate Beach in Newport. It would be very useful if most or all of you could attend. I will plan to attend and will let you know when registration opens.

**March Activities District Librarian:**

* I attended the Oregon Public Library Director’s meeting at the Salem Public Library on March 11, 2019. The meeting was well attended and the main topic of discussion was legislation setting minimum establishment criteria for Oregon libraries and the State Library 2019-2021 budget request.
* On March 23, 2019 I attended the Oregon REFORMA meeting at the Driftwood Public Library in Lincoln City. REFORMA is a national association affiliated with the American Library Association that promotes library and information services to Latinos and the Spanish-speaking. I volunteered to participate on the communications committee.
* I attended a training provided by the Oregon Department of Revenue, Employment Department and Social Security on March 28th. The topic was payroll taxes.
* I met with Siletz staff on March 21st for our regular staff meeting. We discussed opening on Thursday evenings in the summer and moving forward with jobs and career programming.
* I had lunch meetings with Mary Markland, Director of the Guin Library at the Marine Science Center and with Laura Kimberly, Director of the Newport Public Library.
* On April 6, 2019 I had the honor of being a Mistress of Ceremonies for the 2019 Oregon Battle of the Books State Tournament.
* I sent the following update to Lincoln County Library directors and LCLD staff on April 3rd:

Hello Colleagues,

I have been at LCLD for seven months now and would like to provide you with a progress report and some of my thoughts about upcoming projects.

Over the course of the last seven months I have discovered a variety of issues I did not expect that have taken up much of my time. I believe we are getting close to resolving these issues but anticipate that I will be busy with the audits and the 2019-2020 budget through May.

I'm not sure all of you have seen our office but we need to find a new space. I am hoping that we can find something in Newport as that seems to be the most central location. I am planning to spend June locating an appropriate space, furnishing it, and moving into it. One of my goals to have a space where we can all meet.

One of the things that I wanted to do very early on in my tenure here is to convene a meeting of the libraries of Lincoln County as well as our Chinook Library Network partners. I have not been able to make that happen and would like to do that in July or August.

The district also needs to do strategic planning and I would like to begin that in July as well.

Our local option levy will be on the ballot in November as well so we need to begin discussions of that at well this summer.

**Calendar:**

* April 17-20, 2019 Oregon Library Association Washington Library Association Joint Conference Vancouver, WA. MaryKay will attend the entire conference and Jane will attend a pre-conference on Wednesday, April 17th.
* April 25-29, 2019 MaryKay will be on vacation.