

Lincoln County Library District Board
Special Meeting
Wednesday August 9 2023
132 NE 15th & Zoom
Newport, OR 97365

Agenda		
Call Regular Meeting to Order		President
Approval of the Agenda		President
Topic	Lead	Purpose Outcome
Public Comment	President	Anyone may speak at this time
Swearing in of new board members	President	
Selection of new President	President	
Minutes Board Meeting June 13, 2023	President	Approval
Reports		
Board Reports	Board Members	Information
Director's Report	Director	Information
Financial Report	Director	Acceptance
Old Business		
Meetings dates/times for FY 23-24		Motion
New Business		
Resolution 2023-8.1 Designating a Registered Office and Registered Agent	Director	Decision
Resolution 2023-8.2	President	Motion

Budget adjustment for office building maintenance		
Resolution 2023-8.3 Submission of local option levy measure	President	Decision
Next District Board Meeting September 13, 2023		Information



Minutes
Lincoln County Library District
Board Meeting
June 13, 2023
132 NE 15th Newport, OR and Zoom
12:32 p.m.

ATTENDANCE—BOARD

Chris Boyle
Virginia Tardaewether
Carla Clark ABSENT
Susan Garner

ATTENDANCE—STAFF

MaryKay Dahlgreen, District Director
Bryan Miyagishima, Incoming District Director

CALL TO ORDER

Chris Boyle called the Regular Board Meeting to order at 12:32 p.m.

CALL THE ROLL AND ESTABLISH QUORUM

Quorum was established.

PUBLIC COMMENT

APPROVAL OF MEETING MINUTES

Virginia moved and Susan seconded approval of the following Board Meeting and Executive Session minutes:

March, 17, 2023

April 28, 2023

May 5, 2023

May 9, 2023 Budget Committee

May 9, 2023
May 15, 2023
May 19, 2023
May 26, 2023

Minutes were passed in their entirety unanimously.

BOARD MEMBER REPORTS

No reports

DIRECTOR'S REPORT

Tim Merrill is the newly elected Board Member representing District 1. He will come to the Lincoln County Library District Office on June 21 for an orientation.

FINANCIAL REPORT

Everything is on track. Virginia moved and Susan seconded approval of the financial report. Passed unanimously.

OLD BUSINESS

Employment Agreement between LCLD and Bryan Miyagishima was presented by Chris Boyle. Decision to approve was moved by Susan and seconded by Virginia. Passed unanimously.

NEW BUSINESS

Resolution No. 2023-6.1: Adopting the 2023-2025 Budget

Making Appropriations – Decision to approve moved by Virginia and seconded by Susan. Passed unanimously.

Imposing the Tax – Decision to approve moved by Susan and seconded by Virginia. Passed unanimously.

Categorizing the Tax per ORS 294.456 – Decision to approve was moved by Susan and seconded by Virginia. Passed unanimously.

MaryKay will deliver the resolution to the County Clerk and County Assessor's office to file.

MaryKay Dahlgreen Retirement Letter

MaryKay submitted her formal letter of retirement.

Resolution No. 2023-6.2 : Credit Card

Resolution to provide Bryan Miyagishima a LCLD corporate credit card upon the start of his tenure. Decision to approve was made by Susan and seconded by Virginia. Passed unanimously.

Resolution No. 2023-6.3: Cost of Living Increase

Resolution to increase LCLD staff pay by 3% for the 2023-24 fiscal year. Decision to approve was moved by Susan and seconded by Virginia. Passed Unanimously.

Resolution No. 2023-6.4: Adding Bryan Miyagishima as signatory to LCLD bank account

Decision to approve was moved by Susan and seconded by Virginia. Passed unanimously.

Board members will meet at U.S. Bank at 1:00pm on June 21, 2023 to provide authorization.

NEXT DISTRICT BOARD MEETING

A special meeting will be held on Wednesday, July 12 2023.

The next regular meeting of the LCLD Board will be held on Wednesday August 9, 2023 at noon at the LCLD office.

ADJOURNMENT

Meeting adjourned at 1:20 p.m.

Director's report, August 9 2023

I'm pleased to report that the handover from MaryKay to Bryan is almost entirely complete. We have discovered that getting emails and passwords and dual authentications changed from the numerous accounts that LCLD has in order to do business is a large undertaking. For the most part, all dual authentication no longer points to MaryKay's email or cell phone! We are still discovering a few accounts that do so and will take care of these in due course!

I'm also please to report that all members of the board and the new director have signing privileges for the LCLD checking account. This should lessen the need for the President to come to the office to sign checks.

Our partner libraries have, for the most part, completed their summer reading programs. They have enjoyed the opportunity to have live performances, and have indicated that they would like to have a similar use of summer reading grant money. LCLD's summer reading grant is due on August 31st.

Deb Trusty from Toledo Public Library and Carol Rasmussen Schramm have taken the lead, with MaryKay's departure, in organizing the Lincoln County Reads program. We anticipate an author's visit in person in late fall. LCLD will be making a similar contribution as in past years.

Our work in the shared ILS migration project has been continuing. We are currently investigating past agreements between LCLD and partner libraries as well as Newport and Lincoln City's agreement with Tillamook to see which elements should be continued in a new shared governance structure.

Carol Rasmussen Schramm provides a report from the Siletz Library:

- *The summer reading program has been very well attended. About 50 kids signed up, and anywhere from 24-65 kids attend each week.*
- *The free lunch program provided by the school next to the library has been bringing kids and parents in*
- *Storytime is well attended too*
- *The security camera was installed so now we can see the office doorway and circ desk if needed (the circ computer can't be read, so no privacy issues there)*
- *National Night Out didn't have a big turnout, but people liked the bubbles and popsicles provided by the Friends*
- *I got a "grant" from the NASA Earth Science Education Collaborative- they are providing eclipse watching kits to the library for an October program.*

Carla and Tim and I will be attending SDAO board member training on August 22 in Newport. Look for a report next meeting!

Submitted by Bryan Miyagishima, August 9 2023.

Lincoln County Library District
Statement of Revenues and Expenditures - Cash Basis
April and FYTD 22/23

	Current Period Actual	Year to Date Actual	Bennial to Date	Biennial Budget
	June 2023	July 2022-June 2023	July 2021-June 2023	
Revenues				
4000 Revenues				
4010 Library Services and Technology Reading Grant		\$ 20,000.00	\$ 30,000.00	\$ 15,000.00
4020 Chinook Library Network		\$ 17,886.49	\$ 35,464.77	\$ 44,000.00
4030 Dolly Parton Imagination Library		\$ -	\$ -	\$ 10,000.00
4050 Lincoln County Law Library		\$ 12,735.16	\$ 25,564.06	\$ 26,000.00
4060 Previously Levied Taxes	\$ 3,727.18	\$ 30,856.84	\$ 78,596.14	\$ 80,000.00
4070 Ready to Read Grant		\$ 5,877.00	\$ 10,575.37	\$ 9,000.00
4080 Siletz		\$ 1,025.33	\$ 1,025.33	
4081 Siletz-Carry-over		\$ -	\$ -	
4082 Siletz-City of Siletz		\$ 4,000.00	\$ 4,000.00	\$ 2,000.00
4083 Siletz-Interest		\$ -	\$ -	\$ 100.00
4084 Siletz-Miscellaneous	\$ 700.00	\$ 1,964.46	\$ 15,055.65	\$ 5,000.00
4090 State Forestry	\$ -	\$ 11,086.74	\$ 26,094.74	\$ 30,000.00
4104 Property Tax Revenue 20/21		\$ -	\$ 13,149.29	
4105 Property Tax Revenue 21/22		\$ 12,612.94	\$ 1,460,551.51	\$ 1,407,691.50
4106 Property Tax Revenue 22/23	\$ 28,374.34	\$ 1,481,364.31	\$ 1,481,364.31	\$ 1,407,691.50
4800 Interest Income	\$ 1,667.69	\$ 19,304.54	\$ 21,842.47	\$ 2,000.00
4900 Miscellaneous Income	\$ -	\$ 6,905.64	\$ 25,831.75	\$ 10,000.00
Total 4000 Revenues	\$ 34,469.21	\$ 1,625,619.45	\$ 3,229,115.39	\$ 3,048,483.00
Uncategorized Income		\$ 328.06	\$ 328.06	
Services				
Available Cash On Hand				\$ 400,000.00
Total Revenues	\$ 34,469.21	\$ 1,625,947.51	\$ 3,229,443.45	\$ 3,448,483.00
Expenditures				
5000 Personnel Services				

5100 Salaries and Wages	\$ 39,694.63	\$ 205,529.77	\$ 603,966.14	\$ 610,640.00	
5200 Payroll Taxes	\$ 8,604.84	\$ 27,135.22	\$ 59,474.66	\$ 60,000.00	
5250 Payroll Fees	\$ 416.39	\$ 6,886.67	\$ 9,636.25	\$ 4,632.00	
Total 5000 Personnel Services	\$ 48,715.86	\$ 239,551.66	\$ 673,077.05	\$ 675,272.00	
5300 Employee Benefits					
5305 Health Benefits	\$ 1,473.53	\$ 21,952.37	\$ 39,316.74	\$ 36,684.00	
5310 Retirement Benefits	\$ -	\$ 10,392.82	\$ 22,270.76	\$ 23,736.00	
Total 5300 Employee Benefits	\$ 1,473.53	\$ 32,345.19	\$ 61,587.50	\$ 60,420.00	
6000 Materials and Services					
6010 Professional Services					
6011 Accounting Services	\$ 450.00	\$ 17,750.00	\$ 37,722.77	\$ 30,000.00	
6012 Legal Services		\$ 3,795.00	\$ 3,795.00	\$ 2,000.00	
6013 IT Services		\$ 20,000.00	\$ 30,000.00	\$ 3,000.00	
6014 General Services		\$ -	\$ 5,531.25		
6015 Misc. Services	\$ 945.00	\$ 1,903.00	\$ 8,703.00	\$ 30,000.00	
Total 6010 Professional Services	\$ 1,395.00	\$ 43,448.00	\$ 85,752.02	\$ 65,000.00	
6030 General Office Expenses	\$ 66.00	\$ 198.00	\$ 198.00		
6031 Office Supplies		\$ 409.30	\$ 839.08	\$ 5,000.00	
6032 Office Equipment		\$ 199.98	\$ 1,657.98	\$ 5,000.00	
6033 Online Expenses	\$ 119.98	\$ 1,505.76	\$ 4,162.49	\$ 7,000.00	
6036 ByWater Solutions	\$ -	\$ 21,634.00	\$ 43,268.00	\$ 44,000.00	
6040 Copier Lease	\$ 224.00	\$ 2,800.22	\$ 5,778.09	\$ 7,000.00	
6050 Mileage		\$ -	\$ -	\$ 5,000.00	
6055 Orbis Cascade Alliance Courier	\$ 7,350.00	\$ 14,350.00	\$ 18,388.00		
6056 OCAC - LCLD		\$ -	\$ -	\$ 10,000.00	
6060 Postage	\$ -	\$ 247.48	\$ 423.59	\$ 5,000.00	
6065 Professional Materials		\$ 60.00	\$ 329.77	\$ 3,000.00	
6070 Public Relations	\$ 100.00	\$ 1,250.00	\$ 2,643.07	\$ 5,000.00	
6075 Rent and Utilities		\$ -	\$ -		
6076 Electricity		\$ 948.74	\$ 2,041.85	\$ 4,000.00	
6077 Maintenance and Supplies	\$ 67.50	\$ 1,220.47	\$ 1,915.05	\$ 4,000.00	
6078 Gas		\$ -	\$ -		
6079 Rent		\$ 6,500.00	\$ 23,400.00	\$ 34,000.00	
6080 Telephone and Internet	\$ 149.97	\$ 1,799.64	\$ 3,461.68	\$ 4,000.00	

6081 LCLD Garbage		\$ 353.40	\$ 688.20	\$ 1,000.00	
6082 LCLD Water	\$ 62.32	\$ 768.35	\$ 1,489.74	\$ 4,000.00	
6100 Supplies		\$ -	\$ -		
6105 Vans		\$ -	\$ -		
6106 Fuel	\$ 263.77	\$ 3,513.17	\$ 6,610.66	\$ 6,000.00	
6107 Maintenance	\$ 45.36	\$ 287.65	\$ 457.07	\$ 4,000.00	
6108 Supplies		\$ 843.84	\$ 896.93	\$ 3,000.00	
Total 6030 General Office Expenses	\$ 8,448.90	\$ 58,890.00	\$ 118,649.25	\$ 160,000.00	
6300 Travel/Training/Membership					
6310 Membership Fees		\$ 2,237.62	\$ 3,947.99	\$ 10,000.00	
6320 Registration/Training/Travel		\$ -	\$ -		
6321 Registration		\$ 708.94	\$ 1,857.94	\$ 10,000.00	
6322 Travel/Meals/Housing	\$ -	\$ 4,653.54	\$ 6,350.61	\$ 10,000.00	
Total 6300 Travel/Training/Membership	\$ -	\$ 7,600.10	\$ 12,156.54	\$ 30,000.00	
6400 Operating Fees/Insurance					
6401 Misc. Fees		\$ 949.79	\$ 2,211.62	\$ 1,500.00	
6410 Business Insurance	\$ 353.54	\$ 9,370.21	\$ 16,368.21	\$ 15,000.00	
6420 Election Fees		\$ -	\$ -	\$ 5,000.00	
6430 Legal Notices	\$ 650.00	\$ 690.00	\$ 1,230.00	\$ 3,500.00	
Total 6400 Operating Fees/Insurance	\$ 1,003.54	\$ 11,010.00	\$ 19,809.83	\$ 25,000.00	
6500 Reimbursement/Library Development					
6505 Contracted Library Services		\$ -	\$ -	\$ 1,970,768.00	
6510 Cataloging/Interlibrary Loan/Reference		\$ -	\$ -		
6511 OCLC	\$ 3,955.98	\$ 57,261.55	\$ 108,535.29	\$ 150,000.00	
Total 6500 Cataloging/Interlibrary Loan/Reference	\$ 3,955.98	\$ 57,261.55	\$ 108,535.29	\$ 2,120,768.00	
6520 Library Development					
6521 Support Local Libraries		\$ 3,640.00	\$ 7,140.00		
6523 Special Projects (Dolly Parton Imag. Library)		\$ -	\$ -	\$ 10,000.00	
6524 Summer Reading Programs	\$ -	\$ 6,923.59	\$ 9,389.47	\$ 9,000.00	
Total 6520 Support Local Libraries	\$ -	\$ 10,563.59	\$ 16,529.47	\$ 19,000.00	
6525 Online Databases					
6526 Library2Go (Overdrive)		\$ 5,389.69	\$ 10,387.46	\$ 9,000.00	
6527 Mango Languages		\$ 200.00	\$ 400.00	\$ 400.00	
6528 ProQuest (Heritage Quest)		\$ 3,748.53	\$ 5,776.10	\$ 4,000.00	

6529 Misc. Databases						
Total 6525 Online Databases	\$ -	\$ 9,338.22	\$ 16,563.56	\$ 13,400.00		
6550 Siletz						
6551 Materials, Supplies and Services	\$ 45.42	\$ 1,697.20	\$ 8,859.26	\$ 2,000.00		
6554 Siletz Electricity	\$ 169.43	\$ 2,229.96	\$ 4,237.36	\$ 4,000.00		
6555 Siletz Collection Development	\$ -	\$ 2,820.32	\$ 7,195.50	\$ 8,000.00		
6556 Siletz Water/Sewer		\$ -	\$ 960.00	\$ 2,400.00		
6557 Siletz Copier Lease	\$ 40.00	\$ 825.94	\$ 1,696.58	\$ 3,000.00		
6558 Siletz Internet and Phone	\$ -	\$ 1,606.96	\$ 3,469.47	\$ 3,000.00		
6559 Siletz Gas	\$ 84.78	\$ 1,448.66	\$ 2,423.29	\$ 2,000.00		
6560 Siletz Alarm	\$ 88.56	\$ 700.85	\$ 1,411.53	\$ 700.00		
6561 Siletz Programming	\$ -	\$ 3,219.08	\$ 4,307.86	\$ 1,820.00		
6562 Siletz Repair & Maintenance	\$ 60.00	\$ 4,081.31	\$ 7,789.88	\$ 4,000.00		
6563 Siletz Useful	\$ -	\$ 1,434.00	\$ 4,048.00			
Total 6550 Siletz	\$ 488.19	\$ 20,064.28	\$ 46,398.73	\$ 30,920.00		
Total 6520 Library Development	\$ 488.19	\$ 39,966.09	\$ 79,491.76	\$ 63,320.00		
6600 Library Reimbursement						
6601 Lincoln City	\$ 21,564.00	\$ 258,769.00	\$ 541,131.00			
6602 Newport	\$ 27,694.00	\$ 332,328.00	\$ 680,241.00			
6603 Toledo	\$ 7,550.00	\$ 90,597.00	\$ 183,551.00			
6604 Waldport	\$ 19,440.00	\$ 233,279.00	\$ 475,752.00			
Total 6600 Library Reimbursement	\$ 76,248.00	\$ 914,973.00	\$ 1,880,675.00			
6700 Bank Charges & Fees	\$ 17.00	\$ 221.85	\$ 551.85			
Total 6000 Materials and Services	\$ 91,556.61	\$ 1,133,370.59	\$ 2,305,621.54			
Uncategorized Expense						
6910 - CPA YE Adjustment		\$ 1,441.41				
7000 Capital Outlay		\$ 500.00	\$ 500.00			
7010 Office Furniture and Equipment						
7011 Van Replacement					\$ 10,000.00	
7020 Van						
7022 Debt Service - Principal (closing cost \$5,758.50)	\$ 408.26	\$ 8,175.74	\$ 8,175.74			
7023 Debt Service - Interest	\$ 1,989.94	\$ 11,971.96	\$ 11,971.96			
7024 Escrow Fees	\$ 15.00	\$ 90.00	\$ 90.00			
Total 7000 Capital Outlay	\$ 2,413.20	\$ 20,737.70	\$ 20,737.70	\$ 10,000.00		

Uncategorized Expense (Fraud and closing cost)	\$ -	\$ (1,220.81)	\$ (1,220.81)			
Operating Contingency					\$ 166,157.00	
Move to 6015- Misc Service					\$ 15,000.00	
Total Operating Contingency					\$ 151,157.00	
Unappropriated Ending Balance					\$ 106,546.00	
Total Expenditures	\$ 144,159.20	\$ 1,424,784.33	\$ 3,059,802.98	\$ 3,463,483.00	\$ 403,680.02	

Resolution No. 2023-8.1

Resolution Designating a Registered Office and Registered Agent

WHEREAS, under ORS 198.340, a special district is required to designate a registered agent and registered office upon whom process, notice, or demand as required or permitted by law may be served;

and

WHEREAS, the Lincoln County Library District desires to change the designation of said agent and office in compliance with the statutory requirements;

Now, there be it RESOLVED, as follow:

1. That the registered agent for this District is Bryan Miyagishima, Library Director
2. That the registered office of this district is located at 132 NE 15th; mailing address: PO Box 2027, Newport OR 97365

Adopted by the Board of Directors of Lincoln County Library District this 9th Day of August 2023

(xxxxxx, President)

Bryan Miyagishima, Secretary

Resolution No. 2023-8.2

Resolution Appropriating Funds for Lincoln County Library District Building Maintenance

WHEREAS, the Lincoln County Library District has purchased its current headquarters at 132 NE 15th St in Newport, Oregon
and

WHEREAS, the Lincoln County Library District desires to be a good steward of its capital investments;

Now, there be it RESOLVED, as follow:

1. The Lincoln County Library District shall adjust its 2003-2025 accepted budget to appropriate the amount of _____ into a budget line for facilities maintenance

Adopted by the Board of Directors of Lincoln County Library District this 9th Day of August 2023

(xxxxxx, President)

Bryan Miyagishima, Secretary

RESOLUTION NO. 8-202332

RESOLUTION APPROVING REQUEST FOR BALLOT TITLE FOR PUBLICATION OF NOTICE OF THE LINCOLN COUNTY LIBRARY DISTRICT, OREGON, RENEWAL OF ITS LOCAL OPTION LEVY AT THE NOVEMBER 7, 2023 ELECTION

WHEREAS, the District current local option levy expires on June 30, 2025; and

WHEREAS, the District Board has determined that the voters of the Lincoln County Library District should be asked to renew the expiring local option levy for another five years at the current rate of \$0.09 for each \$1,000 of assessed value effective July 1, 2025, which will help the District maintain its current level of services; and

NOW, THEREFORE, BE IT RESOLVED BY THE LINCOLN COUNTY LIBRARY DISTRICT AS FOLLOWS:

Section 1. The LCLD Board hereby approve the Request for Ballot Title to prepare to submit a measure to the District's voters renewing the District's Local Option Levy for another five years at a rate of \$0.09 for each \$1000 of assessed value starting July 1, 2025.

Section 2. The Board President is authorized to sign the Request for Ballot Title which shall be substantially in the form attached to this resolution as Exhibit A.

Section 3. The District shall publish notice of the Request for Ballot Title as required by Oregon law.

Section 4. This resolution is effective immediately upon its enactment by the District Board.

PRESENTED AND PASSED this _____th day of August, 2023.

_____, LCLD Board President

MaryKay Dahlgreen, District Librarian



Bryan Miyagishima <bryan.miyagishima@lincolncolibrarydist.org>

deadline and cost for submission to County voter's pamphlet?

Amy Southwell <asouthwell@co.lincoln.or.us>

Thu, Aug 3, 2023 at 11:37 AM

To: Bryan Miyagishima <bryan.miyagishima@lincolncolibrarydist.org>

Hi Bryan,

It would cost the Library District, somewhere in the 16,000 to 18,000 range for the November 2023 election.

In May or November next year-the cost would be somewhere in the 3,000 to 5,000 range.

You would have a better chance of passing the renewal this November rather than in May or November of next year.

This November will be a low turnout where next years' elections will have higher turnouts.

Let us know what you think would be the best for your district.

Amy~

Amy A Southwell

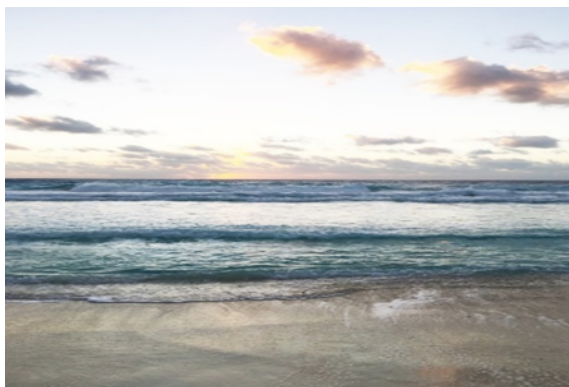
Lincoln County Clerk, C.R.A & C.E.A

225 W Olive Street, #201

Newport, OR 97365

541-265-4131

asouthwell@co.lincoln.or.us



From: Bryan Miyagishima <bryan.miyagishima@lincolncolibrarydist.org>

Sent: Thursday, August 3, 2023 10:51 AM

To: Amy Southwell <asouthwell@co.lincoln.or.us>

Subject: deadline and cost for submission to County voter's pamphlet?

[Quoted text hidden]

2002

Lincoln County Library District

P.O. Box 2027
1247 NW Grove, #2
Newport, OR 97365
Phone & Fax: 541/265-3066
E-mail: lclld@mail.crsn.lib.or.us

SPECIAL BOARD MEETING MINUTES August 29, 2002

The meeting was called to order at 10:10 a.m. by Jan Christensen. Members present: Jan Christensen, Gerry Bellavita and Polly Haehl (by speaker phone). Absent: Lynn Hawley (left message) and Rod MacWilliams.

AGENDA ITEMS: Approval of the ballot measure and the explanatory statement for the November ballot.

DECISION ITEMS:

- A. **Notice of Measure Election:** This piece was sent out to the Board and others earlier in August for review. Gerry moved approval of the measure, Polly seconded. Unanimous approval. (Copy attached)
- B. **Explanatory Statement for County Voters' Pamphlet:** Two draft versions of a statement were presented to the Board. Gerry moved approval of statement 2 and Polly seconded.

Discussion: A number of changes in language and positions of sections of the statement were made. (See draft copy.)

Gerry, with approval from Polly, withdrew the original motion and then moved that the modified version of the statement be adopted. Seconded by Polly. Unanimously approved. (Copy attached)

ADJOURNMENT: The meeting was adjourned at 10:35 a.m.

Approved

2002

NOTICE OF MEASURE ELECTION

Notice is hereby given that on Tuesday, November 5, 2002, a measure election will be held in the Lincoln County Library District on the question of a five year local option tax for the district.

The county clerk has advised that the election will be conducted by mail.

The following shall be the ballot title of the measure to be submitted to the voters of Lincoln County on this date:

CAPTION

Local option tax to maintain and enhance library services

QUESTION

Shall Lincoln County Library District levy 9¢ per \$1000 assessed value for five years, beginning in 2003-2004, for library services?

This measure may cause property taxes to increase more than three percent.

SUMMARY

Approval of this measure would provide additional funding for libraries in Lincoln City, Newport, Siletz, Toledo, and Waldport, including:

- Library services provided to the libraries by the Library District.
- Enhancements that address growing library use, including book purchases, expanded operating hours, and staff
- Additional services, including computer catalog system, children's programs, library deliveries (courier service), outreach, internet access, and reference support.

It is estimated that this measure would raise approximately \$217,021 in tax revenues for 2003-2004, \$223,532 tax revenues for 2004-2005, \$230,238 in tax revenues for 2005-2006, \$237,145 in tax revenues for 2006-2007, and \$244,259 in tax revenues for 2007-2008.

2002

Draft
6-11, P-5

EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

Ballot Title Caption:

Local option tax to maintain and enhance library services

Measure Number:

④

How is your Lib. Dist. tax money distributed?

Word Total:

The Lincoln County Library District contributes approximately 65% of its funds directly to the city libraries of Lincoln City, Newport, Siletz, Toledo and Waldport. Another 14% of funds go to direct services for libraries and library users. The average of total funds from the Library District going directly to library services is approximately 79% of all expenditures.

Why is this local option tax proposed?

TO Maintain current services to libraries:

- Funding - To city libraries for providing services to Lincoln County Library District residents
- Courier service - Delivery of your requested materials among Lincoln and Tillamook Counties libraries
- Interlibrary Loan - You may borrow materials from libraries throughout the US and the world
- Cataloging Service - Maintain an accurate computer database to assist you in finding information and materials
- Deposit Libraries - Small library collections conveniently located throughout the county for your use
- Stories-to-Go Kits - Kits to help busy parents, care-givers and teachers find books, videos, games, and music to use with children
- Summer Reading Program - Support summer library programs that keep kids reading during the summer

TO Respond to the growing use of local libraries through funding support:

- Circulation of materials in local libraries has significantly increased since 1991. (Circulation has increased by 28% since 1992. Circulation per capita in Lincoln County is 9.284 items. The national per capita average is 7 items.)
- Increased needs for electronic materials
- Continued and growing use of materials loaned between libraries to you
- Increased demands on Library District support of services linking the 5 libraries together
- Service enhancements that respond to increasing library use

How would this tax impact a homeowner's taxes?

The five-year tax is 9¢ per \$1,000 of assessed value. If approved, owners of a home with assessed value of \$156,000 would pay \$14.04 in additional property taxes in 2003.

What happens if the tax does not pass?

Reduced funding and services to local libraries which could cause:

- Reduced courier service and interlibrary loans
- Fewer books and other materials being purchased
- Reduced hours of operation
- Reduced staffing levels

Ad Journal
10:35

Be approved or
Modified

2002

- ✓
- ~~Little or no access to city libraries for Library District residents~~
 - Elimination of some programs and services
-

Person responsible for the content of the Explanatory Statement:

Diedre Conkling, District Librarian
Lincoln County Library District

Name of the Governing Body person represents:
Board of Directors, Lincoln County Library District

- ✓
- Possible changes in agreements for city library usage by lib. Dist. residents

Draft

2002

Approved

EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

Ballot Title Caption:

Local option tax to maintain and enhance library services

Measure Number: _____

Word Total: _____

The Lincoln County Library District makes it possible for every resident in the county to use local public libraries and get a library card at no charge.

The library services you receive are:

- Check out books and videos
- Reserve books and videos 24 hours a day through the Internet
- Internet access to reference databases
- Courier service which brings materials you request to your local library

How would this tax impact a homeowner's taxes?

The five-year tax is 9¢ per \$1,000 of assessed value. If approved, owners of a home with assessed value of \$156,000 would pay \$14.04 in additional property taxes in 2003.

How is your Library District tax money distributed?

The Lincoln County Library District contributes approximately 65% of its funds directly to the city libraries of Lincoln City, Newport, Siletz, Toledo and Waldport. Another 14% of funds go to direct services for libraries and library users. The average of total funds from the Library District going directly to library services is approximately 79% of all expenditures.

Why is this local option tax needed?

To maintain current services to libraries:

- Funding - To city libraries for providing services to Lincoln County Library District residents
- Courier service – Delivery of your requested materials among Lincoln and Tillamook Counties libraries
- Interlibrary Loan – You may borrow materials from libraries throughout the US and the world
- Cataloging Service – Maintain an accurate computer database to assist you in finding information and materials
- Deposit Libraries – Small library collections conveniently located throughout the county for your use
- Stories-to-Go Kits – Kits to help busy parents, care-givers and teachers find books, videos, games, and music to use with children
- Summer Reading Program – Support summer library programs that keep kids reading during the summer

To respond to the growing use of local libraries through funding support:

- Circulation of materials in local libraries has significantly increased since 1991. (Circulation has increased by 28% since 1992. Circulation per capita in Lincoln County is 9.284 items. The national per capita average is 7 items.)
- Increased needs for electronic materials
- Continued and growing use of materials loaned between libraries to you
- Increased demands on Library District support of services linking the 5 libraries together
- Service enhancements that respond to increasing library use

What happens if the tax does not pass?

Reduced funding and services to local libraries which could cause:

- Reduced courier service and interlibrary loans
- Fewer books and other materials being purchased
- Reduced hours of operation
- Reduced staffing levels
- Possible changes in agreements for city library usage by Library District residents
- Elimination of some programs and services

Person responsible for the content of the Explanatory Statement:

Diedre Conkling, District Librarian
Lincoln County Library District

Name of the Governing Body person represents:
Board of Directors, Lincoln County Library District

608

Lincoln County Library District

BOARD MEETING MINUTES – Special Meeting Newport Public Library July 10, 2008

Call meeting to order: The meeting was called to order by Jan Christensen at ⁷5:00 p.m. Board members: Jan Christensen, Chris Boyle, Barbara Smith-Huggins, and Rebecca Noble. Others: Diedre Conkling and Rebecca Cohen.

Agenda Item: Language for the November 2008 Ballot Measure and Explanatory Statement

The Board reviewed the suggested language put together by Wayne Belmont and Diedre Conkling. This language was basically an update of the language used in the November 2004 election.

The Board made several changes to this suggested language. The main concern was finding language that would let tax payers know that their current tax rates would not be changing but would continue at the same level after July 2010.

Attached is the language from Wayne Belmont and the changes approved by the LCLD Board.

From Wayne Belmont:

NOTICE OF MEASURE ELECTION LINCOLN COUNTY LIBRARY DISTRICT

Notice is hereby given on July 10, 2008 that a measure election will be held in Lincoln County, Oregon on November 4, 2008

The following shall be the ballot title of the measure to be submitted to the District's voters on this date November 4, 2008:

CAPTION

LOCAL OPTION TAX FOR LIBRARY FUNDING

QUESTION

2008

Shall Lincoln County Library District levy 9¢ per \$1000 assessed value for five years, beginning 2010-2011, to fund your library?

This measure may cause property taxes to increase more than three percent.

SUMMARY

Approval of this measure will replace expiring local option tax to continue providing funding for libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

It is estimated that this measure would raise approximately \$311,601 in tax revenues for 2010-2011, \$320,950 in tax revenues for 2011-2012, \$330,578 in tax revenues for 2012-2013, \$340,495 in tax revenues for 2013-2014, and \$350,710 in tax revenues for 2014-2015. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

The following authorized district official hereby certifies the above ballot title is true and complete.

July 10, 2008

Janice Chritenson
President Lincoln County Library District Board

EXPLANATORY STATEMENT

Before the formation of the Lincoln County Library District, people living in unincorporated areas of Lincoln County and Depoe Bay did not have access to a public library. In 1991 the city libraries of Lincoln City, Newport, Siletz, Toledo and Waldport began contracting with the Library District to receive funds for providing free library service to all residents of Lincoln County. In order to continue this service, voters in 2004 approved a local option tax levy at 9¢ per \$1000 assessed value which expires in 2009-2010. Approval of this measure will replace that levy for another five years and allow the service to continue.

Who votes on this measure?

Every voter living outside the city limits of Lincoln City, Newport, Toledo and Yachats.

Why is this replacement 5-year local option tax needed?

To ensure that you will continue to have full access to the public libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

The library services include:

- Check out books, videos, DVD's and other library materials.
- Reserve books, videos, DVD's and other library materials 24 hours a day through the Internet

2008

- Internet access to reference databases
- Computer use for checking your e-mail and using the Internet
- Courier service which brings materials you request to your local library

How would this tax impact a homeowner's taxes?

The five-year tax is 9¢ per \$1,000 of assessed value. Currently, at a rate of 24.65¢ per \$1,000, a homeowner with a home with an assessed value of \$200,000 pays \$49.30. With the passage of this tax the homeowner will pay an additional \$18.00, or a total of \$67.30.

What happens if the tax does not pass?

Some or all of these things may happen at your local library:

- Fewer books and other materials being purchased for your library
- Reductions in hours of library operation
- Reductions in courier service and interlibrary loans
- Reductions in library staffing levels
- Possible changes in agreements for city library usage by Library District residents
- Elimination of some library programs and services

(This information submitted by Janice Christenson, President, Board of Directors, Lincoln County Library District)

Approved by LCLD Board:

NOTICE OF MEASURE ELECTION LINCOLN COUNTY LIBRARY DISTRICT

Notice is hereby given on July 10, 2008 that a measure election will be held in Lincoln County, Oregon on November 4, 2008

The following shall be the ballot title of the measure to be submitted to the District's voters on this date November 4, 2008:

CAPTION

LOCAL OPTION TAX FOR LIBRARY FUNDING

QUESTION

Shall Lincoln County Library District renew levy of 9¢ per \$1000 assessed value for five years, to fund your libraries?

2008

This measure may cause property taxes to increase more than three percent.

SUMMARY

Approval of this measure will replace expiring local option tax to continue providing funding for libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

It is estimated that this measure would raise approximately \$311,601 in tax revenues for 2010-2011, \$320,950 in tax revenues for 2011-2012, \$330,578 in tax revenues for 2012-2013, \$340,495 in tax revenues for 2013-2014, and \$350,710 in tax revenues for 2014-2015. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

The following authorized district official hereby certifies the above ballot title is true and complete.

July 10, 2008

Janice Christensen
President Lincoln County Library District Board

EXPLANATORY STATEMENT

Before the formation of the Lincoln County Library District, people living in unincorporated areas of Lincoln County and Depoe Bay did not have access to a public library. In 1991 the city libraries of Lincoln City, Newport, Siletz, Toledo and Waldport began contracting with the Library District to receive funds for providing fee free library service to all residents of Lincoln County. In order to continue this service, voters in 2004 approved a local option tax levy at 9¢ per \$1000 assessed value which expires in 2009-2010. Approval of this measure will renew that levy for another five years and allow the service to continue.

Who votes on this measure?

Every voter living outside the city limits of Lincoln City, Newport, Toledo and Yachats.

Why is this replacement 5-year local option tax needed?

To ensure that you will continue to have full access to the public libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

The library services include:

- Check out books, videos, DVD's and other library materials.
- Reserve books, videos, DVD's and other library materials 24 hours a day through the Internet
- Internet access to reference databases
- Computer use for checking your e-mail and using the Internet
- Courier service which brings materials you request to your local library

How would this tax impact a homeowner's taxes?

Renewing this 5-year tax at 9¢ per \$1,000 of assessed value will not increase your current tax rate.

What happens if the tax does not pass?

Some or all of these things may happen at your local library:

- Fewer books and other materials being purchased for your library
- Reductions in hours of library operation
- Reductions in courier service and interlibrary loans
- Reductions in library staffing levels
- Possible changes in agreements for city library usage by Library District residents
- Elimination of some library programs and services

(This information submitted by Janice Christensen, President, Board of Directors, Lincoln County Library District)

2014

NOTICE OF MEASURE ELECTION LINCOLN COUNTY LIBRARY DISTRICT

Notice is hereby given on August 12, 2014 that a measure election will be held in Lincoln County, Oregon on November 4, 2014

The following shall be the ballot title of the measure to be submitted to the District's voters on this date November 4, 2014:

CAPTION

LOCAL OPTION TAX FOR LIBRARY SERVICES

QUESTION

Shall Library District renew levy of 9¢ per \$1,000 assessed value for five years, beginning 2015-2016, to fund your library?

This measure renews current local option taxes.

SUMMARY

This measure will renew the expiring local option tax. Approval of this measure continues providing funding at its present level for the Lincoln County Library District and the funding it provides to libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

It is estimated that this measure would raise approximately \$326,281 in tax revenues for 2015-2016, \$332,807 in tax revenues for 2016-2017, \$339,463 in tax revenues for 2017-2018, \$346,252 in tax revenues for 2018-2019, and \$353,177 in tax revenues for 2019-2020. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

The following authorized district official hereby certifies the above ballot title is true and complete.

Chris D. Boyle
President Lincoln County Library District Board

EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

Ballot Title Caption:

Local Option Tax for Library Services

Measure Number: _____

Word Total: 364

Before the formation of the Lincoln County Library District, people living in unincorporated areas of Lincoln County and Depoe Bay did not have access to a public library without paying for a library card. In 1991 the city libraries of Lincoln City, Newport, Siletz, Toledo and Waldport began contracting with the Library District to receive funds for providing fee free library service to all residents of Lincoln County. In order to continue this service, voters in 2009 approved a local option tax levy at 9¢ per \$1000 assessed value which expires in 2014-2015. Approval of this measure will renew the levy for another five years and allow the service to continue.

Who votes on this measure?

Every voter living outside the city limits of Lincoln City, Newport, Toledo and Yachats.

Why is renewal of the 5-year local option tax needed?

To ensure that you will continue to have full access to the public libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

The library services include:

- Check out books, videos, DVD's, ebooks and other library materials.
- Reserve books, videos, DVD's and other library materials 24 hours a day through the Internet
- Internet access to reference databases
- Computer use for Internet access to check your e-mail, apply for jobs, search for information and more.
- Courier service which brings materials you request from other libraries to your local library
- Interlibrary Loan Services – access to materials around the state and around the world

What happens if the tax does not pass?

Dollar losses to libraries based on 2014-2015 revenue:

- Driftwood (Lincoln City) - \$56,813
- Newport - \$84,423
- Siletz - \$17,661
- Toledo - \$27,217
- Waldport - \$42,594

Some or all of these things may happen at your local library if tax does not pass:

- Fewer books and other materials being purchased for your library
- Reductions in hours of library operation
- Reductions in courier service and interlibrary loans
- Reductions in library staffing levels
- Possible changes in agreements for city library usage by Library District residents
- Elimination of some library programs and services
- May require people living outside the city limits of Lincoln City, Newport and Toledo to purchase a library card in order to use these city libraries

(This information submitted by Chris D. Boyle, President, Board of Directors, Lincoln County Library District)

Notice of Measure Election

District

2014

SEL 803

rev 01/14: ORS 250.035,
250.041, 255.145, 255.345

Notice

Date of Notice	Name of District	Name of County or Counties	Date of Election
August 12, 2014	Lincoln County Library District	Lincoln	November 4, 2014

The following is the final ballot title of the measure to be submitted to the district's voters.

Ballot Title Prepare with assistance from the district attorney or an attorney employed by the district.

Caption 10 words which reasonably identifies the subject of the measure

Local Option Tax for Library Services

Question 20 words which plainly phrases the chief purpose of the measure

Shall Library District renew levy of 9¢ per \$1,000 assessed value for five years, beginning 2015-16, to fund your library?

This measure renews current local option taxes.

Summary 175 words which concisely and impartially summarizes the measure and its major effect

This measure will renew the expiring local option tax. Approval of this measure continues providing funding at its present level for the Lincoln County Library District and the funding it provides to libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

It is estimated that this measure would raise approximately \$326,281 in tax revenues for 2015-2016, \$332,807 in tax revenues for 2016-2017, \$339,463 in tax revenues for 2017-2018, \$346,252 in tax revenues for 2018-2019, and \$353,177 in tax revenues for 2019-2020. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

Explanatory Statement 500 words that impartially explains the measure and its effect, if required attach to this form

If the county is producing a voters' pamphlet an explanatory statement must be submitted for any measure referred by the district governing body and if required by local ordinance, for any initiative or referendum.

Measure Type	County producing voters' pamphlet	Local ordinance requiring submission	Explanatory statement required
<input checked="" type="checkbox"/> Referral	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Not applicable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Initiative	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Referendum	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Authorized District Official Not required to be notarized

→ By signing this document, I hereby state that I am authorized by the district elections authority to submit this Notice of Measure Election and I certify the above ballot title is true and complete.

Name Chris Boyle	Title Board President	Work Phone 541-867-7273
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8/12/14

Signature

Date Signed

Measure 21-156 Lincoln County Library District

Ballot Title

21-156

21-156 LOCAL OPTION TAX FOR LIBRARY SERVICES

QUESTION: Shall Library District renew levy of 9¢ per \$1,000 assessed value for five years, beginning 2015-2016, to fund your library?

This measure renews current local option taxes.

SUMMARY: This measure will renew the expiring local option tax. Approval of this measure continues providing funding at its present level for the Lincoln County Library District and the funding it provides to libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

It is estimated that this measure would raise approximately \$326,281 in tax revenues for 2015-2016, \$332,807 in tax revenues for 2016-2017, \$339,463 in tax revenues for 2017-2018, \$346,252 in tax revenues for 2018-2019, and \$353,177 in tax revenues for 2019-2020. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

Some or all of these things may happen at your local library if tax does not pass:

- May require people living outside the city limits of Lincoln City, Newport and Toledo to purchase a library card in order to use these city libraries
- Reductions in:
 - Hours of library operation
 - Courier service
 - Interlibrary loans
 - Staffing levels
 - Purchase of books and other materials
 - Library programs and services
- Possible changes in agreements for city library usage by Library District residents

(This information submitted by Chris D Boyle, President, Board of Directors, Lincoln County Library District.)

Explanatory Statement

Before the formation of the Lincoln County Library District, people living in unincorporated areas of Lincoln County and Depoe Bay did not have access to a public library without paying for a library card. In 1991 the city libraries of Lincoln City, Newport, Siletz, Toledo and Waldport began contracting with the Library District to receive funds for providing fee free library service to all residents of Lincoln County. In order to continue this service, voters in 2009 approved a local option tax levy at 9¢ per \$1000 assessed value which expires in 2014-2015. Approval of this measure will renew the levy for another five years and allow the fee free service to continue.

Who votes on this measure?

Every voter living outside the city limits of Lincoln City, Newport, Toledo and Yachats.

Why is renewal of the 5-year local option tax needed?

To ensure that you will continue to have full access to the public libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

The library services include:

- Check out books, videos, DVD's, ebooks and other library materials.
- Reserve books, videos, DVD's and other library materials 24 hours a day through the Internet
- Internet access to reference databases
- Computer use for Internet access: check e-mail, apply for jobs, information search, etc.
- Courier service which brings materials you request from other libraries to your local library
- Interlibrary Loan Services – access to materials around the state and around the world

What happens if the tax does not pass?

Based on current year revenue libraries will lose at least:

- Driftwood (Lincoln City) - \$56,813
- Newport - \$84,423
- Siletz - \$17,661
- Toledo - \$27,217
- Waldport - \$42,594

yes 7554
no 3189

2019

Attachment A

NOTICE OF MEASURE ELECTION LINCOLN COUNTY LIBRARY DISTRICT

Notice is hereby given on August 17, 2019 that a measure election will be held in Lincoln County, Oregon on November 5, 2019

The following shall be the ballot title of the measure to be submitted to the District's voters on this date November 5, 2019:

CAPTION

LOCAL OPTION TAX FOR LIBRARY SERVICES

QUESTION

Shall Library District renew levy of 9¢ per \$1,000 assessed value for five years, beginning 2020-21, to fund your library?


This measure renews current local option taxes.

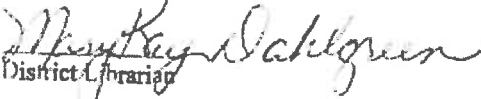
SUMMARY

This measure will renew the expiring local option tax. Approval of this measure continues providing funding at its present level for the Lincoln County Library District and the funding it provides to libraries in Lincoln City, Newport, Siletz, Toledo and Waldport.

It is estimated that this measure would raise approximately \$372,016 in tax revenues for 2020-2021, \$383,176 in tax revenues for 2021-2022, \$394,672 in tax revenues for 2022-2023, \$406,512 in tax revenues for 2023-2024, and \$418,707 in tax revenues for 2024-2025. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate.

The following authorized district official hereby certifies the above ballot title is true and complete.


Brian Fodness
President, Lincoln County Library District Board


District Librarian