



Minutes
Lincoln County Library District
Board Meeting
September 22, 2021
132 NE 15th Newport, OR and Zoom
2:00 p.m.

ATTENDANCE—BOARD

Brian Fodness
Chris Boyle-Absent
Virginia Tardaewether
Carla Clark

ATTENDANCE—STAFF

MaryKay Dahlgreen, District Director

CALL TO ORDER

Board President Brian Fodness called the Regular Board Meeting to order at 2:20 p.m.

CALL THE ROLL AND ESTABLISH QUORUM

Quorum was established.

APPROVAL OF AGENDA

Dahlgreen evaluation and pay increase discussion added to Old Business.

APPROVAL OF MEETING MINUTES

Carla moved and Virginia seconded approval of the Regular Board minutes of August 10, 2021.
Passed unanimously.

BOARD MEMBER REPORTS

Carla reported on the Siletz Valley Friends of the Library very successful raffle which raised over \$3,500 for library repairs and maintenance. The Friends will be part of the all-city Siletz garage sale on September 25, 2021.

DIRECTOR'S REPORT

Siletz staff are working on public access computer grant project.

We had some extra Ready to Read grant funding remaining and so with permission from the State Library we used the funding for art supplies for all the libraries.

We are working on the 2020-2021 audit with Dean from Isler CPA. We are working remotely at this point.

The application for membership in the Local Government Investment Pool has been submitted and MaryKay is working with their staff to get our account set up.

MaryKay did a presentation on the Lincoln County Library District strategic plan for Rotary of Newport on September 9, 2021.

The 2021-2022 Ready to Read grant application has been submitted.

MaryKay has been on vacation from September 15-21st and will be on vacation from September 27 through October 1, 2021.

Carla asked about progress on vacant Board position. MaryKay has spoken with a possible candidate and will follow up with her.

FINANCIAL REPORT

This is the first report for the 2021-2023 biennial budget. MaryKay is working with Suzy and Summer to prepare for audit. Virginia moved and Carla seconded that the financial report be accepted. Vote to accept was unanimous.

OLD BUSINESS

MaryKay Evaluation and Compensation

Brian discussed the evaluation process that the Board participated in early in 2021. He noted that due to health issues the comments didn't get compiled. Brian summarized that the Board agreed that the work of MaryKay had been good over the course of the year. Brian also noted that all of the goals set for and by MaryKay were not met, partially because of outside influences.

Virginia moved and Carla seconded that the Board approve a budgeted 3% raise retroactive to July 1, 2021.

Pandemic Update

MaryKay has been asked about vaccine mandates for staff in light of the vaccine mandate at the federal level. The President has directed OSHA to write rules about vaccine mandates which might affect local governments. It was agreed that waiting for guidance would be the best approach. MaryKay will bring something to the next meeting.

Funding Model Review Next Steps

Nothing was brought up in the work session that would require a vote at this point.

NEW BUSINESS

Resolution 2021-9.1 Transferring Funding from Contingency to Professional Services

MaryKay is requesting a transfer from Contingency to Professional Services of \$16,000 that will cover the cost of moving through the funding formula review process. Virginia moved and Carla seconded adoption of the resolution. Passed unanimously.

GOOD OF THE ORDER

NEXT DISTRICT BOARD MEETING

The Board agreed that the next regular meeting would be combined with a work session on the funding model project. It was agreed that the regular meeting be held on October 19, 2021 after the work session which will start at 10:00 a.m.

ADJOURNMENT

Meeting adjourned at 2:50 p.m.